

GENERAL PROVISIONS (Cont.)

SECTION 8 - PRESENTATION AND PAYMENT OF BILLS

8.1 Bill Presentation

The Company shall normally bill for its services based on thirty (30) days periods according to the established billing cycles and in the following manner:

- 8.1.1 Charges for basic monthly rental for service and equipment shall be billed in advance.
- 8.1.2 Charges for additional units, toll messages local and overseas, shall be billed after such services have been provided.
- 8.1.3 Charges for installation, reconnection or substitution, inside and outside moves, or other charges for work performed may be separately billed.
- 8.1.4 Special bills for accumulated tolls (local and overseas) may be presented when justified for the protection of the Company's interests.
- 8.1.5 Special billing arrangements with the customer may be made when deserved.
- 8.1.6 The Company has five (5) years to present bills for services rendered to its customers, as established in Section 5296 of the Commonwealth of Puerto Rico Civil Code (Actions that prescribe at five (5) years).

8.2. Payment of Bills

8.2.1 All bills mature and shall be paid within the following terms; except any amount objected to in accordance with General Provisions, Section 9, Procedure on Contested Charges and Claims of this Tariff Book.

- (A) Residential Customers – Twenty (20) days after invoice delivery.
- (B) Business Customers – Thirty (30) days after invoice date.
- (C) Government Customers – Ninety (90) days after invoice delivery¹.

8.2.2 A two (2%) percent discount shall apply to the monthly basic rate charge per line as prescribed in the Basic Services Tariff Schedule upon subscription to the direct payment method. A checking account or a credit card from a participating bank is required. The discount will apply upon payment of the first bill with the direct payment method.

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¹Excluding any late payment charge applied before the effective date implementation of the new term of ninety days for government customers only.

